



City of Chicago
Richard M. Daley, Mayor

Department of
Consumer Services

Norma Reyes
Commissioner

Public Vehicle Operations
Licensing Division
1615 West Chicago Avenue
Chicago, Illinois 60622
(312) 746-7100 (Voice)
(312) 746-7160 (FAX)

<http://www.cityofchicago.org>

APPLICATION FOR PUBLIC PASSENGER VEHICLE LIVERY LICENSE (INDIVIDUAL)

1. Schedule an appointment to complete the application process by calling the Public Vehicle Licensing Operations Divisions at 312-746-9920 or 312-746-8663
2. At the time of your appointment, you will be fingerprinted. Two (2) small photographs are required for fingerprinting, **unless fingerprints were taken within the last two years.**
3. Your application must be completed, signed and notarized and be accompanied by all required documents.
4. The vehicle to be licensed may not be more than five model years old, including the model year of the vehicle and the current licensing year. For example, in the 2006 licensing year, the oldest model vehicle which may ordinarily be licensed is a 2002 vehicle.

However, a vehicle that is more than five model years old and not more than seven model years old may be licensed as a livery if the Commissioner determines that the use of such vehicle will not endanger the public. If you wish to have a vehicle six or seven model years old licensed as a livery, you will have to file a request in writing with the Commissioner and successfully pass an inspection of the vehicle at a time and place designated.

5. The vehicle to be licensed should be either black or blue/black in color. The Commissioner of Consumer Services may, in her discretion, approve the licensing of a livery in another solid color. To license a vehicle in a different color please submit the request in writing and receive permission before purchasing any vehicle that is not black or blue/black.



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6. Your application must be accompanied by the following items:
- a. Proof of legal residence such as a property tax bill, utility bill.
 - b. A current phone bill in the applicant's name and address;
 - c. A completed, signed, and notarized debt affidavit;
 - d. The title or certificate of origin, for the vehicle to be licensed in the name of the applicant. If the applicant is leasing the vehicle from the owner, the title must be accompanied by a lease agreement between the owner of the vehicle and the applicant of at least one year's duration, with a termination date of December 31st and an acknowledgment by the lessor/owner of the vehicle that the vehicle may be used as a livery vehicle;
 - e. A City sticker and receipt for the vehicle to be licensed in the name and address of the applicant;
 - f. Proof of liability insurance in the minimum amount of \$350,000 combined ~~single limit coverage per occurrence~~ in the name of the applicant or in the name of the affiliation if the applicant has joined an affiliation. The insurance certificate should have an expiration date of December 31st of the current year, and indicate that it is not subject to cancellation except after submitting thirty (30) days advance notice to the City of Chicago, Department of Consumer Services. The certificate must be issued and signed by an official of the insurance company, not the insurance agent;

APPLICATION FOR A PUBLIC PASSENGER VEHICLE LICENSE (INDIVIDUAL LIVERY)

1. LIVERY LICENSE NUMBER _____ LY (for office use only)
2. NAME OF LICENSE HOLDER: _____
3. DOING BUSINESS AS: _____
4. STREET ADDRESS: _____
5. CITY/STATE/ZIP: _____
6. BUSINESS NUMBER: () _____
HOME NUMBER: () _____
CELL NUMBER : () _____
FAX NUMBER: () _____
6. MODEL YEAR OF VEHICLE: _____
MAKE OF VEHICLE: _____
COLOR: _____
7. VEHICLE IDENTIFICATION NUMBER: _____
8. Has the vehicle been modified since manufacture? _____
If so, attach original owner's manual and specifications detailing all modification.
Additional information may be required.
9. AFFILIATION (IF ANY) NAME: _____
ADDRESS: _____
10. INSURANCE COMPANY NAME: _____
ADDRESS: _____
11. INSURANCE BROKER NAME: _____
ADDRESS: _____
12. HAVE YOU EVER HAD AN OWNERSHIP INTEREST IN ANY STATE OR CITY LICENSE
WHICH WAS SUSPENDED OR REVOKED? YES/NO: _____
IF YES, STATE TYPE OF LICENSE, AND DATE OF THE SUSPENSION OR REVOCATION

13. HAVE YOU EVER BEEN CONVICTED OF A CRIME WITHIN THE LAST TEN (10) YEARS? YES/NO: _____

IF YES, TYPE OF OFFENCE: _____

DATE OF CONVICTION: _____ CITY: _____ STATE: _____

PLEASE LIST ANY PENDING CRIMINAL CASES: _____

TYPE OF OFFENSE: _____ NEXT COURT DATE: _____

COURT WHERE PENDING: _____

14. IDENTIFICATION:

DATE OF BIRTH: _____

STATE DRIVERS LICENSE NUMBER: _____

SOCIAL SECURITY NUMBER: _____

I hereby certify that all statements made as part of this application and any attachments herein, are true to the best of knowledge and belief.

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

APPROVED _____
COMMISSIONER
DEPARTMENT OF CONSUMER SERVICES

**DEPARTMENT OF CONSUMER SERVICES
CITY OF CHICAGO**

**LIVERY LICENSE
MULTIPLE VEHICLE INFORMATION**

VEHICLE 1: **OFFICE USE ONLY:** _____

Vehicle Model: _____ **Make:** _____

Color: _____ **Model Year:** _____

Maximum# of Passengers: _____ **VIN#** _____

VEHICLE 2: **OFFICE USE ONLY:** _____

Vehicle Model: _____ **Make:** _____

Color: _____ **Model Year:** _____

Maximum# of Passengers: _____ **VIN#** _____

VEHICLE 3: **OFFICE USE ONLY:** _____

Vehicle Model: _____ **Make:** _____

Color: _____ **Model Year:** _____

Maximum# of Passengers: _____ **VIN#** _____

VEHICLE 4: **OFFICE USE ONLY:** _____

Vehicle Model: _____ **Make:** _____

Color: _____ **Model Year:** _____

Maximum# of Passengers: _____ **VIN#** _____



CITY OF CHICAGO
DEPARTMENT OF CONSUMER SERVICES
 PUBLIC VEHICLE LICENSING DIVISION
 1615 W. Chicago Avenue, Room 100
 Tel: 312.746.7100 Fax: 312.746.7160

NORMA I. REYES, COMMISSIONER
www.cityofchicago.org/consumerservices

Richard M. Daley, Mayor

INDEBTEDNESS AFFIDAVIT

Please Print All Information

I, _____, being duly sworn on oath, state that the following statements are true and correct to the best of my knowledge and belief:

1. My full legal name is: _____
2. My home address is: _____
3. My home phone number is: _____ My work phone number: _____
4. My driver's license number is: _____
5. My Social Security number is: _____ My date of birth is: _____
6. The applicant owes no debt to the City of Chicago and has no outstanding parking violation complaints issued to any vehicle owned by the applicant.
7. The applicant has listed immediately below all debts owed by the applicant to the City of Chicago and all outstanding parking violation complaints issued to any vehicle owned by the applicant.

Description of Debt	Date of Occurrence	Amount
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8. The applicant has not been ordered by a court to pay child support. If I have any child support obligations, I affirm that I am in compliance with such obligations and that my court case number is: _____
9. I agree to have the information provided in this affidavit audited by the Department of Consumer Services for the purposes of assuring that any child support obligation or debt to the City of Chicago that I may have now or in the future is met.

I understand that I may be prosecuted by the Department of Consumer Services if any of the above statements are found to be false, either wholly or partially.

I further understand that in addition to being prosecuted by the City for false or misleading statements on this affidavit, that any misrepresentation made in this affidavit may result in a three-year period of ineligibility with the City.

IDOT SAFETY INSPECTION FACILITIES - COOK COUNTY

S & E INSPECTIONS, INC
3204 ROSE
FRANKLIN PARK, IL 60131
(847) 678-6110

ARRP PAVING & TRUCKING, INC
615 N. OGDEN AVE
CHICAGO, IL 60622
(312) 421-4148

WORLD TRUCK RAPID SERV
11959 S. CICERO AVE
ALSIP, IL 60803
(708) 371-1149

CUMBERLAND SERVICE CENTER
2375 OAKTON ST
ARLINGTON HEIGHTS, IL 60005
(847) 437-5050

D & K TRUCK SAFETY LANE
1900 MADISON ST
MAYWOOD, IL 60153
(708) 681-3424

METRO GARAGE, INC
6201 W. 26TH STREET
BERWYN, IL 60402
(708) 484-0003

TONY'S TRUCK SERVICE, INC
3701 S. IRON STREET
CHICAGO, IL 60609
(773) 847-8848

DIVERSEY IGNITION, INC
4857 W. DIVERSEY
CHICAGO, IL 60639
(773) 637-7760

ILLINOIS SCHOOL BUS COMPANY, INC
13939 S. CICERO AVE
CRESTWOOD, IL 60445
(708) 389-4545

BRACKMAN & COMPANY, INC
3306 HOLEMAN AVE
SOUTH CHICAGO HEIGHTS, IL 60411
(708) 709-0803

JC GARAGE, INC
9040 S. HALSTED
CHICAGO, IL 60620
(773) 224-4940

WILMETTE TRUCK & BUS SALES
2027 JOHNS DRIVE
GLENVIEW, IL 60025
(847) 486-8584

LARRY'S BRAKE SERVICE
5625 W. 107TH STREET
CHICAGO RIDGE, IL 60415
(708) 857-7630

LATTOF MOTOR SALES
800 EAST NORTHWEST HWY
ARLINGTON HEIGHTS, IL 60006
(847) 259-4100

DIVISION & WESTERN GARAGE, INC
3355 N. WESTERN AVE
CHICAGO, IL 60618
(773) 281-0333

ACORN GARAGE, INC
417 N. HOYNE AVE
CHICAGO, IL 60612
(312) 666-8731

FULTON DESPLAINES SERVICE
225 N. DESPLAINES ST
CHICAGO, IL 60661
(312) 726-4838

RELIANCE SAFETY LANE & SERV
16815 VAN DRUNEN RD
SOUTH HOLLAND, IL 60473
(708) 596-2060

Note: MODIFIED VEHICLES - Limitations exist at some facilities for vehicle size. It is recommended that you contact the facility to determine accommodations for your vehicle type. The phone number of each facility has been provided for your convenience.